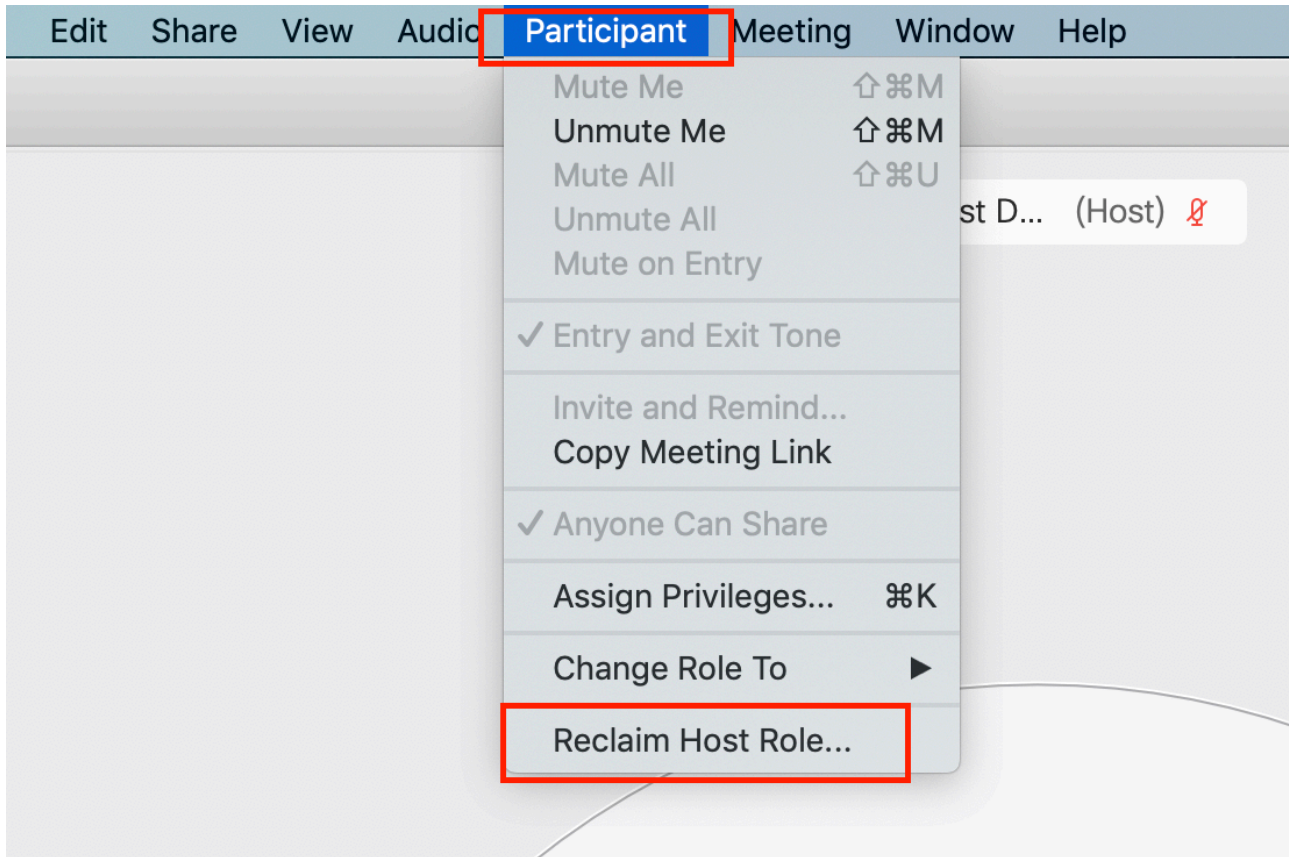


If you lost the host role of a meeting for any reason you can regain host control by going to **Participants** → **Reclaim Host Role**



You will be prompted for a key. Enter the key in the box and click on and click on “OK.” If you do not know the key. Contact Mark Griffith at seasonline@gwu.edu and he can provide it for you. The key will not change over the course of the semester and can be re-used it needed.

