

THE GEORGE WASHINGTON UNIVERSITY
School of Engineering and Applied Science
Online Programs Office

Policy on Academic Integrity Review of Doctoral Student Research

All documents that doctoral students submit toward fulfillment of degree requirements must pass an Academic Integrity Review (AIR) before they are given final approval by the faculty. The AIR is a check for plagiarism using Turnitin software. It is the responsibility of doctoral students or candidates to submit their academic work to the SEAS Online Programs office for AIR, whether or not they seek to publish it in any form in any venue, including presenting it at a conference or publishing online or in print.

Format Requirements

- Refer to <https://library.gwu.edu/seas> for format guidelines.
- Follow GW policies on research conduct and the use of copyrighted material. See <http://my.gwu.edu/files/policies/ResearchMisconductPolicy.pdf> and <http://library.gwu.edu/etd/copyright>.
- All doctoral documents are expected to use proper citation.

Submission Requirements

- Forward your document to the research advisors for review and approval.
- Copy the SEAS Online Programs office (Ph.D. and D.Eng students: seasdoc@gwu.edu) on all submissions and other correspondence with advisors, conferences, journals or related entities.
- Forward the advisor-approved, final version of the document to the appropriate SEAS Online Programs office email account - seasonline@gwu.edu - requesting an AIR.
- Expect an email confirmation from SEAS Online Programs upon receipt of your final document notifying you it has been submitted for AIR.
 - If the AIR indicates that changes are necessary, the SEAS Online Programs office will send you a detailed report.

AIR Requirements

Doctoral students are allowed up to two submissions, and one rejection, for AIR of any research document that they submit toward fulfillment of degree requirements, including abstracts, conference papers, journal articles, dissertations, praxes, chapters, encyclopedia entries, and more. The policy for AIR of all doctoral work is:

- A. The **first time** the work does not pass the AIR is considered a **warning**.
- B. The **second time** the work does not pass the AIR is considered **failure** of the **course** and the student is **dismissed** from the doctoral program, because if a SEAS Online Programs doctoral student receives 1 grade below B-, their graduate study is terminated and further enrollment prohibited.